



# Work Permit Online Application

◇ How to add application ? ◇

# Website:

<https://ezwp.wda.gov.tw/wcfonline/wSite/Control?function=IndexPage>

勞動部勞動力發展署 WORKFORCE DEVELOPMENT AGENCY  
外國專業人員工作許可申辦網  
EZ Work Permit

- 最新消息 News
- 相關法規 Laws and Regulations
- 操作手冊 User Manual
- 教學影片 User Videos

外國專業人員工作許可申請  
Work Permit for Foreign Professional Worker

僑外生工讀申請  
Work Permit for Foreign Students,  
Overseas Chinese Students and Ethnic Chinese Students

▶ 最新消息 Latest News

發佈日期 Date	標題 Subject
2018/10/22 13:58:48	自107年10月8日起，正式啟用短期補習班技藝類外籍教師、外國特定專業人才及外國自由藝術工作者的工作許可線上申辦功能。
2017/08/31 18:59:56	[資訊處公告]內政部自106年8月1日起發行之新版自然人憑證IC卡，本系統已於106年8月15日進行憑證更新，請各單位更新元件。
2016/04/21 15:10:24	重要公告：「雇主申請聘僱第一類外國人其他應備文件」修正內容 Important Announcement: Content of the Amendment to "Other Documents"

Records from 1 to 4 of 4

## Log in your account

\*If you do not have an account please refer to "How to create an account"



**學生登入 Student Login**

請輸入帳號 Please enter your account.

帳號：  
Account

系統密碼：  
Password

驗證碼：  
Verification Code

[重新產生驗證碼 Refresh Verification Code](#)

[忘記密碼 或解鎖](#) Forgot Password or Unlock a user account ||  
[申請帳號](#) Apply for an account ||  
[外國專業人員申請頁面](#)  
 Work Permit for Professional Workers ||  
[自由藝術工作者](#)  
 Foreign Professional Artist Work Permit ||

最新消息 Latest News

發佈日期 Date	標題 Subject
2018/10/22 13:58:48	自107年10月8日起，正式啟用短期補習班技藝類外籍教師
2017/08/31 18:59:56	[資訊處公告]內政部自106年8月1日起發行之新版自然人憑
2016/04/21 15:10:24	重要公告：「雇主申請聘僱第一類外國人其他應備文件」

Records from 1 to 4 of 4

**系統訊息 System Message** ✕

登入成功 You have successfully signed in

Ok

工作許可線上申辦功能。

新，請各單位更新元件。

the Amendment to "Other Documents r

至12時30分，下午13

0800-881-339

信箱：

100臺北市中正



**勞動部勞動力發展署**  
**外國專業人員工作許可申辦網**  
 Workforce Development Agency EZ Work Permit

**建議使用 Internet Explorer 9.0+**  
 時30分至17時30分  
 請將螢幕解析度設定為 1920\*1080 將可得到最佳的效  
 或 (02)2380-1720  
 勞動力發展署電話代表號： (02)8995 6000  
 ezwp@wda.gov.tw  
 勞動力發展署服務地址： 24219 新北市 新莊區 中平  
 區中華路一段39號10樓

Suggest to use Internet Explorer 9.0+

Online System Telephone Service Hours : 8:30 to 12:30 and 13:30 to

[260\\_學生案件管理\\_260\\_Student Application Management](#)

[公告\\_Announcement](#) > [005\\_最新訊息Latest News](#)

**Click “案件新增及管理\_New Application and Management”**  
**“260\_學生案件管理\_260\_Student Application Management”**

最新訊息 latest news

系統公告/新聞	發佈日期 release	標題 title
系統公告system announcement	107-10-22	自107年10月8日起，正式啟用短期補習班技藝類外籍教師、外國特定專業人才及外國自由藝術工作者的工作許可線上申辦功能。
系統公告system announcement	106-08-31	[資訊處公告]內政部自106年8月1日起發行之新版自然人憑證IC卡，本系統已於106年8月15日進行憑證更新，請各單位更新元件。
系統公告system announcement	105-04-21	重要公告：「雇主申請聘僱第一類外國人其他應備文件」修正內容 Important Announcement: Content of the Amendment to "Other Documents r

1 — Records from 1 to 4 of 4

▶ 案件管理 Application Management > 260\_學生案件管理 Student Application Management

高中及大學應屆畢業生（含延畢生）許可期限至同年 6 月 30 日止。

但有下列情事之一，得延長許可期限至 9 月 30 日：

- (1) 應屆畢業生或延畢生有暑修或延畢之需要，由學校或（系）所出具相關證明。
- (2) 僑外生若考取大學或研究所，加附由錄取學校出具該生已完成報到手續之證明文件。

The validity of permit for new graduate of high school and university graduate with postpone graduation included) is 30 June at the year.

However, it can be extended to 30 September for one of the following events:

- (1) New graduate or graduate with postpone graduation requires summer courses or postpone graduation with relevant certificate issued by the school, department or institute.
- (2) Those overseas Chinese, ethnic Chinese and foreign students who were admitted to graduate school shall attach certificate relevant to registration by the school.

案件申請列表 list of application:

新增申請案件 add application

## 新增申請案件 add application

案件序號	功能連結	收文文號	申請日期	英文姓名 English	申請項目 application type	申請狀態	案件狀態
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▶ 案件管理 Application Management > 260\_學生案件管理 Student Application Management

新增案件 add application

*申請類別 application category	外國留學生 foreign students <b>若申請類別錯誤請於 [學生個人資料維護] 身分別做更正，再重新新增案件</b> <span style="float: right;">If the application category is mistaken, please go to Student Personal Information Maintenance to change the Identity.</span>
申請類別適用對象 applicable object of application category	您須為依「外國學生來臺就學辦法」且就讀於公立或已立案私立大專校院之外國留學生。 You are foreign student, as referred to in Subparagraph 1 of Article 50 of The Act, and shall conform to the qualifications as set forth in the Regulations on Foreign Students Enrolled in Schools in the Republic of China.
*申請項目 application type	<div style="border: 2px solid red; padding: 5px; display: inline-block;">             == 請選擇 Please select ==              == 請選擇 Please select ==  <b>工作許可 work permit</b>              補發許可 permit re-issue           </div> <div style="margin-left: 20px; font-size: 2em; color: blue; font-weight: bold;">Choose “工作許可 work permit”</div> <div style="margin-left: 100px; border: 2px solid red; padding: 5px; display: inline-block;">新增 add</div>



▶ 案件管理 Application Management > 260\_學生案件管理 Student Application Management

申請書資料 information of application form

上傳檔案 upload file

應備文件注意事項 notice of document for application 「\*」 標記者為必須填寫的欄位 mark must not be empty

申請類別Categories of application : (Please check one)	外國留學生 foreign students	申請項目Type of application : (Please check one)	工作許可 work permit
申請人姓名(中文) Name of applicant(Chinese)	<input type="text"/>	*性別 Gender	<input type="text"/>
*申請人姓名(英文) Name of applicant(English)	<input type="text"/>	*國籍(地區) Nationality	<input type="text"/>
*護照號碼 Passport number	<input type="text"/>	*居留證統一編號 ARC ID number	<input type="text"/>
*出生年月日 Date of birth	<input type="text"/>	*聯絡電話 Phone number	<input type="text"/>
就讀學校 School attended	國立中央大學 National Central University	*日夜別 Day/Night	== 請選擇 Please select ==
*系別 Faculty	<input type="text" value="Please type full name of your department in Chinese"/>		
身分別 Identity	外國留學生-碩士 foreign students - Master		
*年級 year	<input type="text" value="碩士 Graduate school (Master's)"/> 年級 year == 請選擇 Please select == 預定修業年限 expected study years <input type="text"/> 年 year		
*學校校區所在地址School Address :	<input type="text" value="320"/> <input type="text" value="桃園市"/> <input type="text" value="中壢區"/> <input type="text" value="中大路300號"/>		
*申請許可期間 Application time	<input type="text"/> (西元yyyy/MM/dd) 至 to <input type="text"/> (西元yyyy/MM/dd) (許可期間最長6個月) (valid for six months maximum)		

Fill required information

1

2

3



結為親自領件者，約定取件人應列印親自領件回條(申請書頁面下方處)並黏貼約定取件人身分證(護照或居留證)正、反面影本，於系統指定日期內至本部領件櫃台(臺北市中正區中華路一段39號10樓)取件。倘於指定期限內未親自領取者，本部將以掛號寄出。

To those who intend to collect the document in person, the designated pick-up person shall pick up the document at the Ministry's pick-up desk (10F., No.39, Sec. 1, Zhonghua Rd., Zhongzheng Dist., Taipei City) with the pick-up receipt printed out from the online application system (at the bottom of application webpage) and attached with photocopies of the front and back sides of the pick-up person's identification card (or passport or resident card). The pick-up procedure shall be completed within the date designated by the system or the document will be sent by registered mail."

4

審查費 examination fee(申請書資料填寫、上傳檔案上傳後，再做填寫審查費，填寫完成直接點選送學校審核)

(Complete the application form and upload the documents required before you enter the information of the receipt of application fee.

Click "Send the application to school" when you finished steps as above.)

繳費方式 Payment  郵局繳費 payment by post office  ATM繳費 payment by ATM

## Fill examination fee payment information

*\*For how to "pay the fee", please refer to [appendix 1](#)*

郵局繳費 payment by post office

案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。

Application fees are non-refundable once the case is received by the Ministry of Labor. Please contact the customer service if you have any further questions. 劃撥戶名：勞

動部勞動力發展署聘僱許可收費專戶，劃撥帳號：19058848

Remittance account: Special Account for Employment Approval of Workforce Development Agency, Ministry of Labor. Account number: 19058848

交易日期 remittance date

1080415

? 請輸入民國年月日，例1070101。

Please enter the date in ROC era, for example 1070101.

交易局號 post office of remittance

028109

輸入郵政劃撥收據編號

0000783

? 請注意：郵政劃撥收據編號請填後七碼，並請詳細看完圖示說明，才能方便

enter receipt number of postal remittance

您順利作業! Attention: Please fill out the last 7 digits of the postal remittance receipt and read the diagram carefully to facilitate the operation!

審查費金額 amount of examination fee

100

5

案件暫存 save application

結束 close

送學校審核 submit to school for examination

列印申請單 print application form

勞動力發展署  
外國專業人員工作許可  
申辦網

Workforce Development  
Agency EZ Work Permit

建議使用 Internet Explorer 9.0+

30分，下午13時30分至17時30分

請將螢幕解析度設定為 1920\*1080 將可得到較佳的效果。

0800-881-339 或 (02)2380-1720

勞動力發展署電話代表號：(02)8995 6000

ezwp@wda.gov.tw

勞動力發展署服務地址：24219 新北市 新莊區 中平路439號南棟4樓

線上系統電話服務時間：週一至週五 上午8時30分至12時

線上系統客服專線：

線上系統客服電子信箱：

線上系統服務地址：

備註Memo :  
 可輸入500個字，目前已輸入  
 You may enter 500 characters.

若為親自領件者，約定取件人應列印親自領件回條(申請書頁面下方處)並黏貼約定取件人身分證明文件，於系統指定日期內至本部領件櫃台(臺北市中正區中華路一段39號10樓)取件。倘於指定日期前未領件，申請書及資料將由郵局寄件。  
 To those who intend to collect the document in person, the designated pick-up person shall be identified and attached with photocopies of the front and back sides of the pick-up person's ID card within the date designated by the system or the document will be sent by registered mail.

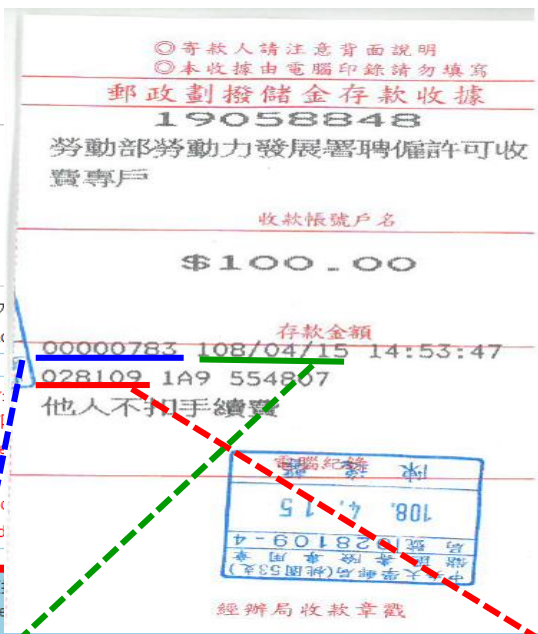
審查費 examination fee(申請書資料填寫、上傳檔案上傳後，再做填寫審查費，填寫完成後，請點選「將申請書送給學校」)  
 (Complete the application form and upload the documents required before you enter the system. Click "Send the application to school" when you finished steps as above.)

繳費方式 Payment  郵局繳費 payment by post office  ATM繳費 payment by ATM

郵局繳費 payment by post office  
 案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。  
 Application fees are non-refundable once the case is received by the Ministry of Labor. Please contact the customer service if you have any further questions. 劃撥戶名：勞動部勞動力發展署聘僱許可收費專戶，劃撥帳號：19058848  
 Remittance account: Special Account for Employment Approval of Workforce Development Agency, Ministry of Labor. Account number: 19058848

交易日期 remittance date  請輸入民國年月日，例1070101。  
 Please enter the date in ROC era, for example 1070101.

輸入郵政劃撥收據編號 enter receipt number of postal remittance  請注意：郵政劃撥收據編號請填後七碼，並請詳細看完圖示說明，才能方便您順利作業! Attention: Please fill out the last 7 digits of the postal remittance receipt and read the diagram carefully to facilitate the operation!



收款帳號戶名  
 \$100.00

存款金額  
 0000783 108/04/15 14:53:47  
 028109 1A9 554807  
 他人不取手續費

電腦紀錄本  
 108.4.15  
 108-6182  
 郵局專櫃(特開53室)  
 經辦局收款章戳

of application webpage shall be completed

4

交易局號 post office of remittance

審查費金額 amount of examination fee

若為親自領件者，約定取件人應列印親自領件回條(申請書頁面下方處)並黏貼約定取件人身分證(護照或居留證)正、反面影本，於系統指定日期內至本部領件櫃台(臺北市中正區中華路一段39號10樓)取件。倘於指定期限內未親自領取者，本部將以掛號寄出。

To those who intend to collect the document in person, the designated pick-up person shall pick up the document at the Ministry's pick-up desk (10F., No.39, Sec. 1, Zhonghua Rd., Zhongzheng Dist., Taipei City) with the pick-up receipt printed out from the online application system (at the bottom of application webpage) and attached with photocopies of the front and back sides of the pick-up person's identification card (or passport or resident card). The pick-up procedure shall be completed within the date designated by the system or the document will be sent by registered mail."

審查費 examination fee(申請書資料填寫、上傳檔案上傳後，再做填寫審查費，填寫完成直接點選送學校審核)  
(Complete the application form and upload the documents required before you enter the information of the receipt of application fee.  
Click "Send the application to school" when you finished steps as above.)

繳費方式 Payment  郵局繳費 payment by post office  ATM繳費 payment by ATM

郵局繳費 payment by post office	案件一經本部收件後即不退費，若有相關問題請 Application fees are non-refundable once t 動部勞動力發展署聘僱許可收費專戶，劃撥帳號 Remittance account: Special Account for E	請輸入民 Please enter the date in ROC era, for exam	028109
交易日期 remittance date	1080415	請輸入日期 Please enter the date in ROC era, for exam	028109
輸入郵政劃撥收據編號 enter receipt number of postal remittance	0000783	請注意：郵 您順利作業! Attention: Please fill out the las diagram carefully to facilitate the operation!	審查費金額 amount of examination fee 100

Please contact the customer service if you have any further questions. 劃撥戶名：勞  
ent Agency, Ministry of Labor. Account number: 19058848

確認視窗 Window confirm x

請確認是否儲存? Do you wish to save the data?

確認 Yes 取消 Cancel

Save the application

- 案件暫存 save application
- 結束 close
- 送學校審核 submit to school for examination
- 列印申請單 print application form

案件管理 Application Management > 260\_學生案件管理 Student Application Management

申請書資料 information of application form

上傳檔案 upload file

應備文件注意事項 notice of document for application [\*] 標記者為必須填寫的欄位

申請類別 Categories of application : (Please check one) 外國留學生 foreign students

申請人姓名(中文) Name of applicant(Chinese) 杜威

\*申請人姓名(英文) Name of applicant(English) PRATOMO ADINEGORO

\*護照號碼 Passport number B9476960

\*出生年月日 Date of birth 19950414

就讀學校 School attended 國立中央大學 National Central University

\*系別 Faculty 資訊工程學系

身分別 Identity 外國留學生-碩士 foreign student - Graduate school (Master)

\*年級 year 碩士 Graduate school (Master) 1 年級 year 下學期 Second semester

預定修業年限 expected study years 2 年 year

\*學校校區所在地址 School Address : 320 桃園市 中壢區 中大路300號

\*申請許可期間 Application time 2019/05/01 (西元yyyy/MM/dd) 至 to 2019/08/31 (西元yyyy/MM/dd)  
(許可期間最長6個月) (valid for six months maximum)

緊急連絡人姓名 Emergency contact person Name: 緊急連絡人電話 Emergency contact person Tel:

\*是否親自取件  否 NO  是 YES

系統訊息 System Message

案件建立成功.案件暫存未送審資料.自案件修改日起保存七日  
Application saved successfully. Saved application without submission only kept for 7 days

Ok



▶ 案件管理 Application Management > 260\_學生案件管理 Student Application Management

申請書資料 information of application form

上傳檔案 upload file

Click to upload required documents

應備文件注意事項 notice of document for application 「\*」 標記者為必須填寫的欄位 mark must not be empty

申請類別Categories of application : (Please check one)	外國留學生 foreign students	申請項目Type of application : (Please check one)	工作許可 work permit
申請人姓名(中文) Name of applicant(Chinese)	<input type="text"/>	*性別 Gender	<input type="text"/>
*申請人姓名(英文) Name of applicant(English)	<input type="text"/>	*國籍(地區) Nationality	<input type="text"/>
*護照號碼 Passport number	<input type="text"/>	*居留證統一編號 ARC ID number	<input type="text"/>
*出生年月日 Date of birth	<input type="text"/>	*聯絡電話 Phone number	<input type="text"/>
就讀學校 School attended	國立中央大學 National Central University	*日夜別 Day/Night	== 請選擇 Please select ==
*系別 Faculty	<input type="text"/>		
身分別 Identity	外國留學生-碩士 foreign students - Master		
*年級 year	<input type="text" value="碩士 Graduate school (Master's)"/> <input type="text" value="年級 year"/>		
	<input type="text" value="== 請選擇 Please select =="/> <input type="text" value="預定修業年限 expected study years"/> <input type="text" value="年 year"/>		
*學校校區所在地址School Address :	<input type="text" value="320"/> <input type="text" value="桃園市"/> <input type="text" value="中壢區"/> <input type="text" value="中大路300號"/>		
*申請許可期間 Application time	<input type="text"/> <input type="text"/> (西元yyyy/MM/dd) 至 to <input type="text"/> <input type="text"/> (西元yyyy/MM/dd) (許可期間最長6個月) (valid for six months maximum)		

案件管理 Application Management > 260 學生案件管理 Student Application Management

And this web page will pop up, you may upload the files.

序號 Serial Number		識別號碼 Passport Number	
國籍 Nationality			
英文名 English Name			

應備及相關文件注意事項(單一PDF檔案上傳大小限制: 1Mb, 上傳時如果超過, 則提示警訊)  
Notes on Documents required and supporting documents (Upload size limit for one single PDF)

項目 Items	說明 Descriptions
1	請檢視證件是否仍在有效期間 Please review validity of document

請選擇檔案 Please select your file



### Required Documents for NCU students:

- A. Photocopy of valid passport
- B. Front and back photocopy of ARC
- C. Others-Attachment for Work Permit Application for NCU International Students *\*Please refer to [appendix 2](#)*  
*\*only PDF file is allowed to upload*

<b>A</b> 護照影本(此為應備文件) Photocopy of Passport(Docume required)	學生證影本 Photocopy of student ID card	<b>B</b> 居留證正反面影本 Front and back photocopy of the resident certificate	學習語言課程成績證明 Documentation of language courses' grades
教育部專案核准證明 Ratified certification of Ministry of Education	<b>C</b> 其他(含學校要求文件) Others (including school required documents)		

應備及相關文件在系統中僅能上傳一次。PDF檔案上傳大小限制：1MB。上傳時如檔案過大，系統會顯示警告訊息，且無法上傳。

Notes on Documents required and supporting documents (Upload size limit for one single PDF file: 1MB. A warning message will appear and the uploading process will be banned if the file size exceeds the limit)

項目 Items	說明 Descriptions
1	請檢視證件是否仍在有效期間 Please review validity of documents

請選擇檔案 Please select your file    刪除檔案 Delete file

應備及相關文件 Documents required and supporting documents :

- 護照影本(此為應備文件) Photocopy of Passport(Docume required)
- 學生證影本 Photocopy of student ID card
- 居留證正反面影本 Front and back photocopy of the resident certificate
- 學習語言課程成績證明 Documentation of language courses' grades

Passport\_sample

應備及相關文件速覽 An Overview of Documents required and supporting documents

After you uploaded the required file, it shows here.

確認 confirm    Then click “確認 confirm”

可輸入500個字，目前已輸入0個字，剩餘500個字可輸入。  
You may enter 500 characters. You already entered 0 characters and you may enter 500 more characters.

若為親自領件者，約定取件人應列印親自領件回條(申請書頁面下方處)並黏貼約定取件人身分證(護照或居留證)正、反面影本，於系統指定日期內至本部領件櫃台(臺北市中正區中華路一段39號10樓)取件。倘於指定期限內未親自領取者，本部將以掛號寄出。

To those who intend to collect the document in person, the designated pick-up person shall pick up the document at the Ministry's pick-up desk (10F., No. 39, Sec. 1, Zhonghua Rd., Zhongzheng Dist., Taipei City) with the pick-up receipt printed out from the online application system (at the bottom of application webpage) and attached with photocopies of the front and back sides of the pick-up person's identification card (or passport or resident card). The pick-up procedure shall be completed within the date designated by the system or the document will be sent by registered mail."

審查費 examination fee(申請書資料填寫、上傳檔案上傳後，再做填寫審查費，填寫完成直接點選送學校審核)  
(Complete the application form and upload the documents required before you enter the information of the receipt of application fee.  
Click "Send the application to school" when you finished steps as above.)

\*繳費方式 Payment  郵局繳費 payment by post office  ATM繳費 payment by ATM

郵局繳費 payment by post office	案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。 Application fees are non-refundable once the case is received by the Ministry of Labor. Please contact the customer service if you have any further questions. 劃撥戶名：勞動部勞動力發展署聘僱許可收費專戶，劃撥帳號：19058848 Remittance account: Special Account for Employment Approval of Workforce Development Agency, Ministry of Labor. Account number: 19058848		
交易日期 remittance date	<input type="text" value="1080415"/> ? 請輸入民國年月日，例1070101。 Please enter the date in ROC era, for example 1070101.	交易局號 post office of remittance	<input type="text" value="028109"/> ?
輸入郵政劃撥收據編號 enter receipt number of postal remittance	<input type="text" value="0000783"/> ? 請注意：郵政劃撥收據編號請填後七碼，並請詳細看完圖示說明，才能方便您順利作業! Attention: Please fill out the last 7 digits of the postal remittance receipt and read the diagram carefully to facilitate the operation!	審查費金額 amount of examination fee	<input type="text" value="100"/>

案件暫存 save application

結束 close

送學校審核 submit to school for examination

列印申請單 print application form

Then return to this page, and click “送學校審核 submit to school for examination”





勞動部勞動力發展署

建檔人 Built by:

# 外國專業人員工作許可申辦網

Workforce Development Agency EZ Work Permit

公告\_Announcement 基本資料維護\_Basic Information Maintenance 案件新增及管理\_NewApplication and Management 檢測與下載\_Certificate and CardReaderTest 相關連結\_RelatedLinks

## ▶ 案件管理 Application Management > 260\_學生案件管理 Student Application Management

高中及大學應屆畢業生（含延畢生）許可期限至同年 6 月 30 日止。

但有下列情事之一，得延長許可期限至 9 月 30 日：

- (1) 應屆畢業生或延畢生有暑修或延畢之需要，由學校或（系）所出具相關證明。
- (2) 僑外生若考取大學或研究所，加附由錄取學校出具該生已完成報到手續之證明文件。

The validity of permit for new graduate of high school and university graduate with postpone graduation included) is 30 June at the year.

However, it can be extended to 30 September for one of the following events:

- (1) New graduate or graduate with postpone graduation requires summer courses or postpone graduation with relevant certificate issued by the school, department or institute.
- (2) Those overseas Chinese, ethnic Chinese and foreign students who were admitted to graduate school shall attach certificate relevant to registration by the school.

案件申請列表 list of application

案件序號	功能連結	收文文號	申請日期	英文姓名 English	申請項目 application type	申請狀態	案件狀態
108000			2019-04-24		學校審核中 The school application is under examination		新增(Create)

**You will see the application is under processing**

# Work Permit Online Application

◇ Appendix ◇

# Appendix 1: How to pay the examination fee

1. To go to OIA to get the form, or you can go to post office to get the blank form and fill the account information.
2. To go to post office to pay the fee (NT100).
3. Get the receipt and you may fill the information online.

98-04-43-04 郵政劃撥儲金存款單		◎寄款人請注意背面說明 ◎本收據由電腦印結請勿填寫	
收 款 帳 號	19058848	金 額 (大 小 寫)	壹萬伍仟元
通訊欄 (限與本存款有關事項)		郵政劃撥儲金存款收據	
收 款 戶 名	行政院勞工委員會職業訓練局特種許可收費專戶		
寄 款 人		<input type="checkbox"/> 他人存款 <input type="checkbox"/> 本戶存款	
姓 名	經理局收款章戳		
地 址	320桃園市中區中大大路300號 TEL:03-4227151 * 57080-57085		
電 話	主管:		
虛線內備供機器印結用請勿填寫		經理局收款章戳	

**The form**

◎寄款人請注意背面說明 ◎本收據由電腦印結請勿填寫	
郵政劃撥儲金存款收據	
19058848	
勞動部勞動力發展署聘僱許可收費專戶	
收款帳號戶名	
\$100.00	
存款金額	
00000783 108/04/15 14:53:47	
028109 1A9 554807	
他人不扣手續費	
經理局收款章戳	

**The receipt**



備註Memo :

可輸入500個字，目前已輸入0個字，剩餘500個字  
You may enter 500 characters. You already entered 0 characters.

若為親自領件者，約定取件人應列印親自領件回條(申請書頁面下方處)並黏貼約定取件人身分證(護照或居留證)影本，於系統指定日期內至本部領件櫃台(臺北市中正區中華路一段39號10樓)取件。倘於指定期限內未親自領取者，本局將於系統指定日期內逕寄本部領件櫃台(臺北市中正區中華路一段39號10樓)取件。倘於指定期限內未親自領取者，本局將於系統指定日期內逕寄本部領件櫃台(臺北市中正區中華路一段39號10樓)取件。

To those who intend to collect the document in person, the designated pick-up person shall pick up the document within the date designated by the system or the document will be sent by registered mail.

審查費 examination fee(申請書資料填寫、上傳檔案上傳後，再做填寫審查費，填寫完成直接點選進學校審核)  
(Complete the application form and upload the documents required before you enter the information of the receipt or application fee. Click "Send the application to school" when you finished steps as above.)

繳費方式 Payment  郵局繳費 payment by post office  ATM繳費 payment by ATM

郵局繳費 payment by post office  
案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。  
Application fees are non-refundable once the case is received by the Ministry of Labor. Please contact the customer service if you have any further questions. 劃撥戶名：勞動部勞動力發展署聘僱許可收費專戶，劃撥帳號：19058848  
Remittance account: Special Account for Employment Approval of Workforce Development Agency, Ministry of Labor. Account number: 19058848

交易日期 remittance date  請輸入民國年月日，例1070101。  
Please enter the date in ROC era, for example 1070101.

交易局號 post office of remittance

輸入郵政劃撥收據編號 enter receipt number of postal remittance  請注意：郵政劃撥收據編號請填後七碼，並請詳細看完圖示說明，才能方便您順利作業! Attention: Please fill out the last 7 digits of the postal remittance receipt and read the diagram carefully to facilitate the operation!

審查費金額 amount of examination fee

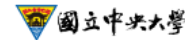
# Appendix 2: Attachment for Work Permit Application for NCU International Students

The attachment is the required documents for NCU international students.

Undergraduate students: Please ask your mentor(導師) to sign.

Graduate student: Please ask your advisor to sign.

Please upload to the file “其他Other” after completing this form.



## 國立中央大學 Attachment for Work Permit Application for NCU International Students

姓名/ Name :	學號/ Student ID No. :
系所/ Department :	年級/ Grade level :
請簡述申請理由 / Please briefly state your reason(s) for applying :	
請由指導教授勾選/ Checked by advisor : 經查該生有下述之理由 / Applicable Reasons : <input type="checkbox"/> 須申請工作以維持其學業及生活 / To support tuition and living costs <input type="checkbox"/> 協助本校教學研究單位 / To assist in academic research <input type="checkbox"/> 與本身修習課程有關，須從事校外實習 / For course-related internship(s) <input type="checkbox"/> 就讀研究所，經本校同意從事與修習課業有關之研究工作 / Graduates who work on course-related academic research with permission from the University. <input type="checkbox"/> 具特殊語言專長，並經教育部專家核准，於大專院校附設語文中心或外國在華文教機構附設之語文中心兼任外國語文教師 / Students with foreign language skills approved by the Ministry of Education may be part-time instructors at language centers of colleges or in language institutes established by foreign countries.  申請生應依勞動部勞動力發展署要求，另檢附相關單位所開具之證明文件或特殊語言專長證明。 Please attached all the proofs issued by the department or language skills certificates required by the Workforce Development Agency.  指導教授核章 (Advisor Stamp/Signature):   日期 (YYYY/MM/DD):    年    月    日  ※完成後請將本表掃描上傳至 <u>外國專業人員工作許可證申辦網</u> ( <a href="https://ezwp.wda.gov.tw/wfonline/wSite/Control?function=StdIndexPage">https://ezwp.wda.gov.tw/wfonline/wSite/Control?function=StdIndexPage</a> )，由國際事務處確認申請件後送交勞動部審核。  ※Please scan and upload this form to <u>EZ Work Permit website</u> ( <a href="https://ezwp.wda.gov.tw/wfonline/wSite/Control?function=StdIndexPage">https://ezwp.wda.gov.tw/wfonline/wSite/Control?function=StdIndexPage</a> ) after completing it. OIA will review the application then submit it to Workforce Development Agency.	